The Follow Up Reminder Agent Handbook

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1 Introduction

Follow Up Reminder Agent is an akonadi agent which follow up reminder mail

1.1 Using Follow Up Reminder Agent

Use Options → Create Follow Up Reminder in KMail’s composer window to open a dialog which allows you to create a reminder to follow up your current email at a specific date.

**Follow Up Reminder Agent Dialog**

Press the arrow-down button against the Date field to select the date from the KDE calendar widget. It is also possible to choose your calendar for the reminder using the Store ToDo in drop-down list.

To remove reminders you have scheduled, use Settings → Configure KMail... then select the Plugins page in KMail and press the configuration button against the Followup Reminder Agent item. Then use the context menu launched with a right mouse button click on a reminder item to select the Delete action.

**Configure Follow Up Reminder Agent**
1.2 Credits and License

Follow Up Reminder Agent

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