The Follow Up Reminder Agent Handbook

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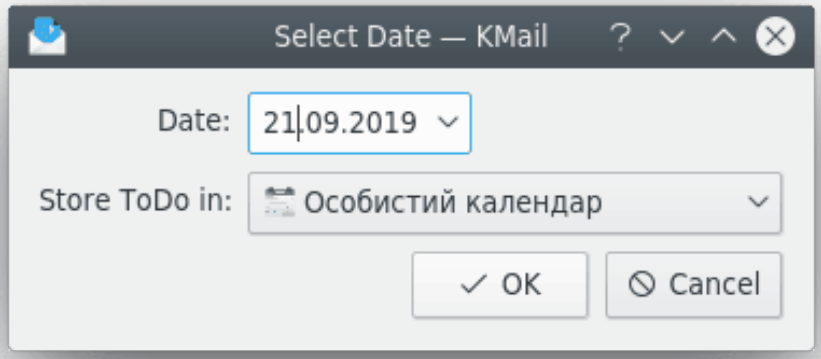
1 Introduction

Follow Up Reminder Agent is an akonadi agent which follow up reminder mail

1.1 Using Follow Up Reminder Agent

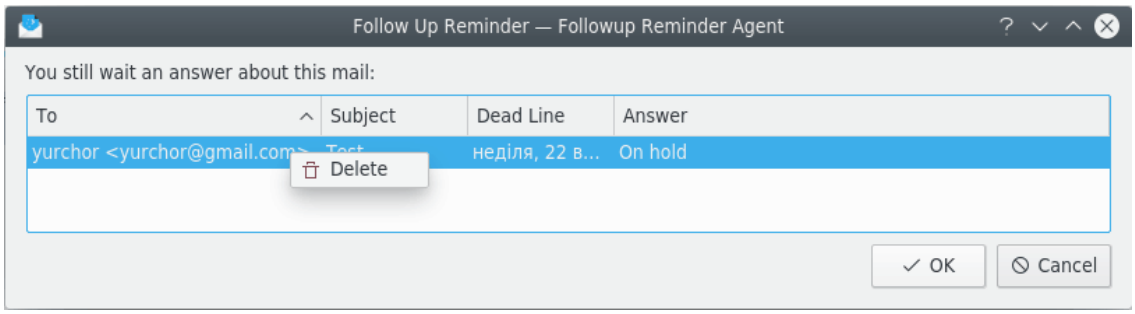
Use **Options** → **Create Follow Up Reminder** in KMail's composer window to open a dialog which allows you to create a reminder to follow up your current email at a specific date.



Follow Up Reminder Agent Dialog

Press the arrow-down button against the **Date** field to select the date from the KDE calendar widget. It is also possible to choose your calender for the reminder using the **Store ToDo in** drop-down list.

To remove reminders you have scheduled, use **Settings** → **Configure KMail...** then select the **Plugins** page in KMail and press the configuration button against the **Followup Reminder Agent** item. Then use the context menu launched with a right mouse button click on a reminder item to select the **Delete** action.



Configure Follow Up Reminder Agent

1.2 Credits and License

Follow Up Reminder Agent

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