

The KJots Handbook

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The KJots Handbook

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Abstract

This handbook describes how to use KJots 0.5, a small program which is handy for keeping miscellaneous notes.

Chapter 1

Introduction

KJots is a small program that helps you to write down some short notes and organizes them for you.

Chapter 2

Using KJots

KJots has two basic items used to organize your notes - 'Books' and 'Pages'.

You can create a number of books in KJots, and each book can contain a number of pages, where you actually type your notes. Each book should be given a name (so you can find what you are looking for), as should each page. Although you aren't forced to give a page a name, it is sensible to do so.

2.1 Using Books

To create a new book, use Ctrl+Shift+N or the menu entry File → New Book, and you will be prompted to enter a name for the new book.

The name of the new book should now appear in the left part of the window. If you want the book to be in your 'Bookmarks', use Ctrl+B or the menu entry Bookmarks → Add Bookmark. You can even organize your bookmarks in separate folders just as you probably do in Konqueror.

TIP

If you want to have your books in a different order, you can simply drag and drop the book to the place where you want it to be.

Maybe you have noticed that there is no 'Save' anywhere. This is not an error, KJots saves your books and pages automatically, so you will never lose that small note you write when you are on the phone and need to write down something in a hurry.

You can also export an entire book as a text file or as a html file, using File → Export book... . You will be then prompted to enter a location for the file to be saved. The format of an example saved book is shown below:

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```
#####  
# First page  
#####  
Remember to go to the shops!  
  
#####  
# Useful code  
#####  
10 PRINT "HELLO WORLD"  
20 GOTO 10  
  
#####  
# The third page  
#####  
This is the third page and is an example for KJots.
```

Remember that the dialog where you are prompted for a filename is a standard KDE dialog. That means it is just as easy to store the file on your local hard disk as it is to save it on a web server, ftp server or USB memory stick. So you can export as html and save it on a webserver, this way you always have your notes available to you.

2.2 Using Pages

Pages are where you actually write whatever you are going to write. Once you have created a book, you can type text in the main text box.

To create additional pages, you can use Ctrl+N or the menu entry File → New Page, which will create a new page. Similarly, the current page can be removed using File → Delete Page.

TIP

If you need to insert the current date and time while you are writing a note, you can use Ctrl+Shift+I .

So that you can get to the page you want to see, pages can (and should) be given a name. This can be done in the way you are used to: double click the page you want to rename. You are then able to rename the page. Of course there is also a keyboard shortcut, you can use that at any time while writing a note. The shortcut is: Ctrl+M.

An other way of renaming the page is by selecting a part of your note and then press Ctrl+T, the selected text will instantly become the title of the page.

TIP

If you want fast access to a particular page, you can assign a keyboard shortcut to that page. Go to Settings → Configure Shortcuts... .

Chapter 3

Command Reference

3.1 The File Menu

File → **New Page...** (**Ctrl+N**) Creates a new Page.

File → **New Book...** (**Ctrl+Shift+N**) Creates a new Book.

File → **Export Page** Saves the current page to a text file or a html file.

File → **Export Book** Saves the current book to a text file or a html file.

File → **Delete Page** Deletes the current page.

File → **Delete Book** Deletes the current book.

File → **Print (Ctrl+P)** Prints the current book or page.

File → **Quit (Ctrl+Q)** Quits KJots.

3.2 The Edit Menu

Edit → **Cut (Ctrl+X)** Cuts the currently selected text in the main text box and places it on the clipboard.

Edit → **Copy (Ctrl+C)** Copies the currently selected text in the main text box and places it on the clipboard.

Edit → **Paste (Ctrl+V)** Pastes text from the clipboard to the main text box.

Edit → **Paste as Page Title (Ctrl+T)** Renames the page to the text on the clipboard.

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Edit → **Find... (Ctrl+F)** Searches for text in the main text box. Note that this only searches the current page.

Edit → **Find Next (F3)** Searches for the next occurrence of the search text (specified with Find).

Edit → **Replace... (Ctrl+R)** Replaces one bit of text with another, only on the current page.

Edit → **Rename... (Ctrl+M)** Gives the possibility to rename the current page.

Edit → **Insert Date (Ctrl+I)** Inserts the date and time in the current page.

3.3 The Bookmarks Menu

Bookmarks → **Add bookmark (Ctrl+B)** Adds the current page to the list of bookmarks. See [Using Books](#).

Bookmarks → **Edit bookmarks** Edits the bookmarks. Here you can search bookmarks, make comments, organize them in different folders and much more.

Bookmarks → **New Bookmark Folder** Makes a new folder where you can store your bookmarks.

3.4 The Settings Menu

Settings → **Hide/Show Toolbar** Toggles display of the toolbar below the menu bar.

Settings → **Configure Shortcuts...** Choose shortcut keys for various menu items.

Settings → **Configure Toolbars...** Choose which items are present in the toolbar.

Settings → **Configure KJots...** Configure options for KJots, including the font to use and the settings for autosaving.

3.5 The Help Menu

Help → **KJots Handbook (F1)** Invokes the KDE Help system starting at the KJots help pages. (this document).

Help → **What's This? (Shift+F1)** Changes the mouse cursor to a combination arrow and question mark. Clicking on items within KJots will open a help window (if one exists for the particular item) explaining the item's function.

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Help → **Report Bug...** Opens the Bug report dialog where you can report a bug or request a 'wishlist' feature.

Help → **Switch Application Language...** Opens a dialog where you can edit the Primary language and Fallback language for this application.

Help → **About KJots** This will display version and author information.

Help → **About KDE** This displays the KDE version and other basic information.

Chapter 4

Credits and License

KJots

Program copyright 1997 Christoph Neerfeld Christoph.Neerfeld@home.ivm.de

Based on the **jots** program included in the tkgoodstuff package. The tkgoodstuff package is copyright 1995-96 Mark Crimmins markcrim@umich.edu

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Appendix A

Installation

A.1 How to obtain KJots

KJots is part of the KDE project <http://www.kde.org/> .

KJots can be found in the kdepim package on <ftp://ftp.kde.org/pub/kde/> , the main FTP site of the KDE project.

A.2 Requirements

In order to successfully use KJots, you need KDE 2.x. There are no other requirements.

A.3 Compilation and Installation

For detailed information on how to compile and install KDE applications see [Building KDE4 From Source](#)

Since KDE uses **cmake** you should have no trouble compiling it. Should you run into problems please report them to the KDE mailing lists.

A.4 Configuration

KJots is a nice small program, and you don't have to do anything before running it.